

Silent Passenger Logbook User Guide

#### **Downloading Silent Passenger Logbook**

Requirements:

- Android version 5.0+ (2015 and later)
- Screen Size: 8.0"
- Cellular Enabled
- Bluetooth Enabled
- 1) Go to the Google Playstore
- 2) Click the search bar
- 3) Search "SP Logbook"
- 4) Click install.
- 5) Once downloaded you can find the application on your home screen or open App-launcher to find SP Logbook

# Logging in to SP Logbook

- 1) Open the SP Logbook application
- 2) You will first be presented the option to enter your DOT Number



- 3) Click Add and Continue
- 4) The driver will then be prompted to log in using their unique 4 digit driver pin

### **Vehicle Tracking Solutions**

	SECURE LOGIN	
	Motor Carrier: Technicians Passcode	\$
45 15 40 20 35 30 25		Login

- 5) Click Login
- 6) The Application will being searching for devices.
  - a. If only one device is found the tablet will automatically be paired to the device
  - b. If multiple devices are found, the driver will choose the correct vehicle they are driving
  - c. If no devices are found, the driver will have the option to continue without being paired to a device or search again.
    - i. If the driver continues without connecting to a device they will not be in compliance with FMCSA regulations.

#### Silent Passenger Logbook Status Page:

Silent Passenger Logbook Status page allows the drivers an overview of their current duty status along with how many Currently Remaining hours before the driver needs to take the necessary rest shift(s) or be violation.

- On the left side of the screen the drivers are provided with Currently Remaining time before the required rest breaks outlined by the Federal Motor Carrier Safety Administration.
- On the right side of the Status Page the drivers current Duty Status is shown in Blue.



• On the Grey bar the driver can see the time when the last Duty Status was change. While also being provided what vehicle the driver is driving.

Patrick Qui	Patrick Quiery		Quiery			🖹 GENERATE REPORT	
🕓 status		🖍 GRAPH	🖹 LOGS	VERIFY			
Status: Off Duty since 02:18	PM			Vehicle - Not selected			
Currently Remain	ning						
Rested	8:00	of 8 hours	of 8 hours of 11 hours of 14 hours				
Drive	11:00	of 11 hours					
Shift	14:00	of 14 hours					
Cycle	70:00	of 70 hours	hours				
			SB	D			

### Silent Passenger Daily Vehicle Inspection Report:

Silent Passenger Daily Vehicle Inspection Report provides the driver to identify any issues with the vehicle. The driver can report for Pre & Post trip. If the driver was to report any issues with the vehicle it will create a Vehicle Service Job in Silent Passenger and indicate in the driver log that there were issues with the vehicle and outline those issues.

$\leftarrow$ Vehicle Info	SUBMIT DVIR
Truck Patricks Corolla2   C Rescan Trailer(s)	Shipping Doc #(s)
Inspection Type:   Pre-Trip  Post-Trip	
Truck was inspected and      Found no issues      Found following issues	
Remarks	
Condition of the above vehicle is satisfactory	
S Driver's Signature	

• A list of the items on the vehicle that are to be checked by the driver can be configured on Silent Passenger. This list will allow the Company set the guidelines for the items that the drivers will review for their particular vehicles.

kin	g Solutions			VEHICLE TRACKING SOLUTIONS
	$\leftarrow$ Vehicle Info		SUBMIT DVIR	
	Truck Patricks Corolla2   CRess	can Trailer(s)	hipping Doc #(s)	
	Inspection Type:      Pre-Trip      Post-Trip			-
	Truck was inspected and O Found no is	sues 🧿 Found following issues		
	Air Compressor	Air Lines	Battery	
	Belts and Hoses	Body	Brake Accessories	
	Brakes, Parking	Brakes, Service	Clutch	
	Coupling Devices	Defroster/Heater	Drive Line	
	Engine	Exhaust	Fifth Wheel	
	Fluid Levels	Frame and Assembly	Front Axle	
	Fuel Tanks	Hom	Lights	
	Mirrors	Muffler	Oil Pressure	
	Radiator	Rear End	Reflectors	
	Safety Equipment	Starter	Steering	

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• When issues are identified there is a 15 day period in which the identified items need to be resolved. When resolved the mechanic or the driver can provide their signature to mark the item(s)

## Silent Passenger Logbook Graph

The Silent Passenger Logbook Graph provides the driver to see the graph of the time spent between the duty statuses.

- The arrows on the right side above the graph provide the driver to change pages
- The "Pick Date" option will allow the driver to easily change the date to the past to view any historical graphs.
- The Times and Dates that are on the Grey bar identify On-Duty & Drive time for the day and help the driver identify the cycle reset.





### Silent Passenger Logs

Silent Passenger Logs is where drivers can see their daily logs and all their duty status changes. There are also able to make edits to their logs. When edits are made, the data is sent to Silent Passenger for office approval.

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Patr	ick						PATRICK	GENERATE REPORT	
<b>()</b> ST		~	GRAPH			Ê LOGS		🤣 v	ERIFY
On Duty Summ	iary							Last Reset: M	arch 14, 06:57 A
Mar 8 24:00	Mar 9 24:00	Mar 10         Mar 13         Mar 12         Mar 13         Mar 14 Reset         Mar 15           9:12         0:00         0:00         0:00         0:00         0:00         0:00           03/10/2017         Friday	Since Reset						
PICK DATE									< >
Status	Time	Location			Mileage	Eng Hrs	Origin		
👸 Off Duty	08:38 PM	Selden, NY			408	14.2	Driver	Patrick	
🗿 On Duty	07:35 PM	Selden, NY			408	14.2	Auto	Patrick	
Power Down	07:29 PM	Selden, NY			408	14.2	Auto	Patrick	
Driving	07:05 PM	Commack, NY			392	13.8	Auto	Patrick	
Power Up	07:04 PM	Commack, NY			392	13.8	Auto	Patrick	
🔒 Login	07:04 PM	Commack, NY			0	0	Driver	Patrick	

### **Silent Passenger Inspection Mode**

Silent Passenger Logbook offers the ability for an inspection mode, for vehicles roadside inspections. Silent Passenger Inspection mode is secured inspection to only provide the inspection officer with the last 7 days plus todays current data.

- 1) Log in to Silent Passenger Logbook
- 2) Provide your 4 digit driver PIN
- 3) At the Dashboard you will see a "Generate Report" button.

Dashboard LOGS STATUS A GRAPH		8		
Dashboard	Dashboard     ▲ PATRICK       ③ STATUS     ✓ GRAPH     Ê LOGS       tus: Off Duty since 08:14 AM     V       urrently Remaining     V       ested     0:00     of 8 hours       nift     0:00     of 11 hours	RICK E GENERATE REPORT		
🕓 status		🖍 GRAPH	É LOGS	VERIFY
Status: Off Duty since 08:14 /	AM			Vehicle - Not selected 🔅
Currently Remain	ing			
Rested	0:00	of 8 hours 🛕	Locs     VERIFY Vehicle - Not selecte	055
Drive	0:00	of 11 hours 🛕	ON	OFF
Shift	0:00	of 14 hours 🛕	GRAPH È LOGS VERIFY Vehicle - Not select of 8 hours A of 11 hours A of 70 hours A	
Cycle	0:00	of 70 hours 🛕		
			SB	D

4) Click "Generate Report" you will then be provided with 3 options



- a. <u>Inspection Mode-</u> this will lock down the tablet to provide the last 7 days plus todays current data, for the roadside inspection.
- b. <u>Send Via Email-</u> This allows you to enter an email address to send the last 7 days plus todays current data via email
- c. <u>Submit Via Internet-</u> This will upload the last 7 days plus todays current data to the Federal Motor Carrier Safety Association
- 5) Click Inspection Mode

	Vehicle has i	not been selected (4 more)		6	8)
Dashboard		±	PATRICK	Inspection Mode	
() status	🖍 graph	E LOGS		Send via Email	
Status: Off Duty since 08:14 AM				Submit via internet	•
Currently Remaining					
Rested 0	:00 of 8 hours				
Drive 0	:00 of 11 hours	▲ ON		OFF	
Shift 0	:00 of 14 hours				
Cycle 0	:00 of 70 hours				
		SB		D	

Inside Inspection Mode the driver will be able to provide the device at this point to the officer.

- a. The officer will be able to send via email to email the last 7 days + todays data to himself for further review.
- b. They can use the arrows to go back and forth between days or pick a date to review the data.

PICK DATE			02/24						<	
FICK DATE			Fri	day						
F										$\neg$
D										-
MIDNIGHT 1 AM 2 AM 3 AM	44M 54M 64M 74M	8 AM 9 AM 10 AM	11 AM NO	ON 1 PM 2 PM	3 PM 4 PM	5 PM	6 PM 7 PM	8 PM 9 PM	10 PM 11 PM	
Record Date	US DOT #	Driver License #	Driver Li	cense State	ELI	D ID		Trailer ID		
02/24/2017	1234567890	460286048	NY		SP	LB01				
Time Zone	Driver Name	Co-Driver Name	ELD Mar	nufacturer	Shi	pping I	D	Diagnostic	Indicators	
EST			Vehicle	Tracking Solution	ons			No		
24 Period Starting Time	Driver ID	Co-Driver ID	Truck Tr	actor ID	Uni	dentifie	d Driver	Malfunctio	n Indicators	
11:23	24309		96840		No			No		
Carrier	Start End Odometer	Miles Today	Truck Tr	actor VIN	Exe	empt Dr	iver Status	Start End E	Ingine Hours	s
Technicians	16-32	16						0.4-1.1	3	
		File Comment			Pri	nt/Disp	ay Date			
Current Location						/01/201				

- 7) To exit Inspection Mode, click the back arrow on the top left corner.
  - a. You will be requested to put in your 4 digit driver pin

