

Instruction Manual for Drivers

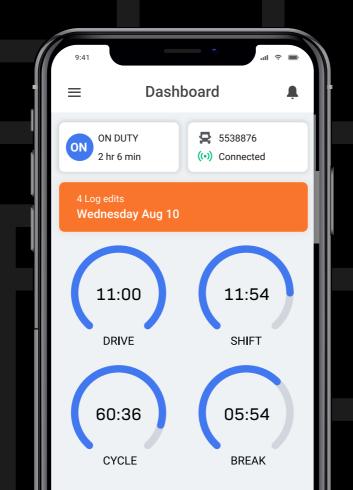


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ELD Malfunctions

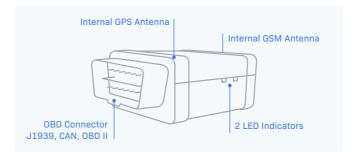
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Install the ELD Rider Pro device in your vehicle

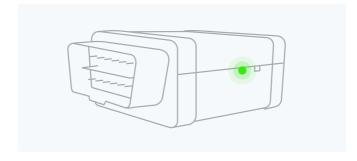
1. With engine off, locate the diagnostic port inside the vehicle. It is located in one of the four places:



2. Attach the device to the diagnostic port of the vehicle.



3. Once the device is installed, ensure the device is working properly as evidenced by a green LED light blinking. The green light starts blinking after a GPS & Cellular connection is initiated.



4. Mount your device away from electrical components (they may cause interference).

Install the ELD Rider Pro App

- 1. For android phones and tablets download the ELD Rider Pro App from Google Play Store. For iPhones and iPads download the ELD Rider Pro App from the App Store.
- 2. Open the ELD Rider Pro App.

9:41	🔳 < In.
ELD Rider	
Welcome Log in to continue	
EMAIL	
PASSWORD	
Forgot your password?	
LOG IN	

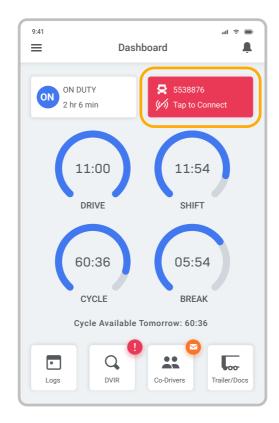
Login to the ELD Rider Pro App and select a vehicle

Read the login details from your email. If you don't have login details yet, or you've forgotten them, contact your Carrier administrator.

- 1. Enter your login details and tap **LOG IN**, you will be prompt with Terms and Conditions.
- 2. Read the Terms and Conditions and tap AGREE.
- 3. Select your vehicle from the list, or search for one.
- 4. Tap **ACCEPT**, you will be prompt with a Settings page where you can review and edit settings details.
- 5. Tap SAVE.

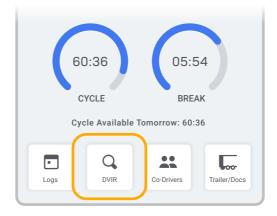
Dashboard View

After successfully login & vehicle selection, the Dashboard page is open. Use **Tap to Connect** bar to connect to your vehicle.



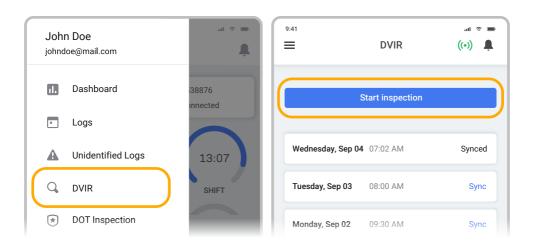
Complete Pre-Trip DVIR

Start a new pre-trip inspection report by tapping the **DVIR** button.



You can also Start Inspection from the left side menu by tapping the DVIR option.

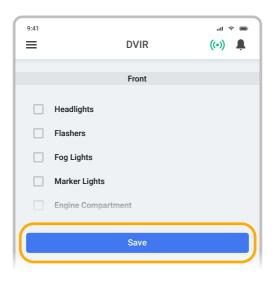
1. From DVIR view, enter the odometer value and tap **Start Inspection**, if you are in **Off Duty** or **Sleeper Berth** status you will be placed to **On Duty** status. Pre-trip is selected by default.



2. Tap **Add/Remove** under Vehicle Defects and review each item from the list against your vehicle.

Pre-Tip	Post-Tip
Vehicle Vin WS3KN3U33A3344	56
Odometer	
Location San Francisco	- \$ -
Vehicle ID 8000000	
Vehicle Defects	Add/Remove

3. If you identify a defect, select the appropriate defect in the list and enter a comment and photo. Tap **Save**.

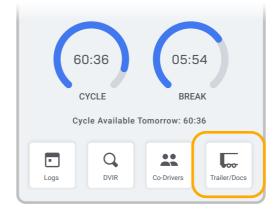


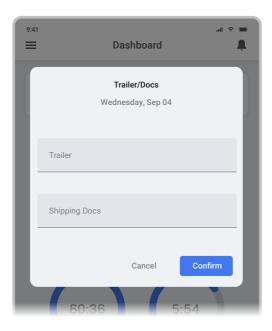
- 4. If Trailer is applicable, repeat step 2 and 3 under Trailer Defects.
- 5. Tap Sign and Save the Report.

Location San Francisco		
Vehicle ID 8000000		
Vehicle Defects		Add/Remove
	No Defects Found	
Trailer ID 1000000		
Trailer Defects		Add/Remove
	No Defects Found	
S	ign and Save the Re	port

Populate Log Form Data

Select **Trailer/Docs** button from your Dashboard to add the Trailer/Shipping Docs number.





Trailers & Shipping Docs are also available through the Logs folder.

- 1. From your Dashboard view, tap the \equiv icon.
- 2. Select Logs.
- 3. Tap the daily log at the top of the list.

9:41	Daily Logs	ant ≎ ∎n. , (••)
Wednesday, Sep (00:00 hrs	04	>
Tuesday, Sep 03 00:00 hrs		>
Monday, Sep 02 00:00 hrs		>

- 4. Scroll down (to the bottom of the screen) and tap the **Trailer** or **Shipping Docs** field.
- 5. Enter your trailer or shipping doc numbers. You will see "Trailer saved" OR "Shipping Docs saved" confirmation message.

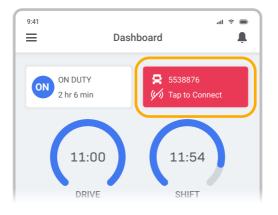
9:41		al 🗢 🖿
\leftarrow	Log View	(••) 💄
	GENERAL INFO	
Trailer 142		
Shipping Docs		
Notes		
Vehicles		
v012		
Trailer saved		

Connect your mobile device to the ELD Rider Pro device

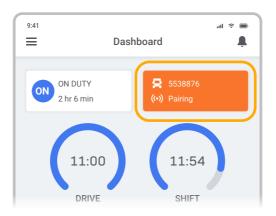
Enable Bluetooth

Please ensure that Bluetooth is enabled on your device before you connect to the ELD Rider Pro device.

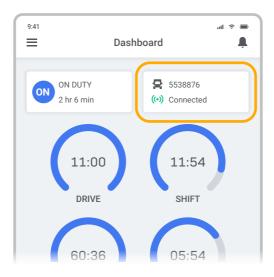
In the main Dashboard view there is **Tap to Connect** bar - just below the vehicle number



1. Use **Tap to Connect** bar to connect to your vehicle. The device will attempt to connect to selected vehicle ELD via Bluetooth. ELD bar will change from red to orange: **Pairing**.



2. An icon (•) will appear in connection bar upon successful connection.



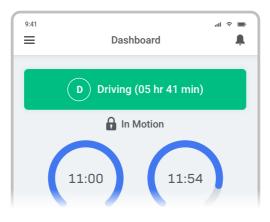
Ready to Drive

Once you've completed all of the pre-trip tasks in this section, you're ready to drive.

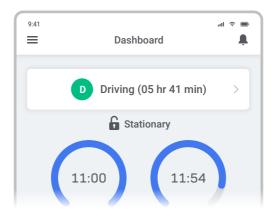
When your vehicle is moving at 5 MPH or greater, your duty status will automatically switch to **Driving**, in accordance with the ELD mandate.

Record Hours of Service

1. When your vehicle reaches 5 MPH or greater, ELD Rider Pro is indicating that vehicle is **In Motion** and your duty status will automatically change to **Driving**.



2. When the vehicle stops (0 MPH) it's considered Stationary.

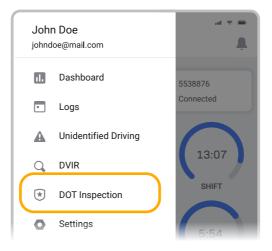


- 3. You can change your duty status by tapping the **Driving** and selecting some other duty status.
- 4. If your vehicle remains **Stationary** for five minutes you will be prompted with a question if you would like to change your duty status. If you ignore this question your duty status will be changed to **On Duty**.

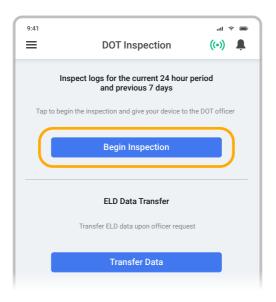
DOT Inspection

Inspect Logs

To begin the DOT inspection tap the menu icon on the top left and select the **DOT Inspection**



1. To let an officer inspect your logs tap **Begin Inspection**. Logs for current and last seven days will appear on the screen.



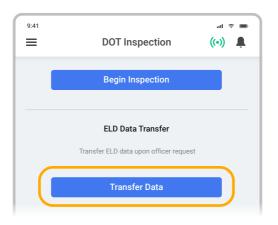
2. Hand the officer your mobile device.

DOT Inspection

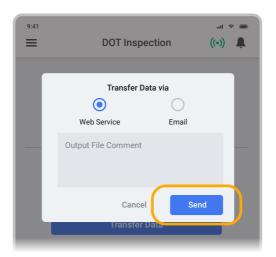
Data Transfer

If the officer asks for the output file tap Transfer Data

1. Tap the Transfer Data to send the file via web service or email.



- 2. Select Web Service or Email transfer method.
- 3. A DOT officer will provide the Output File Comment, enter it in the text box.
- 4. Tap Send.



 You will receive a confirmation if the file was submitted successfully. If it was unsuccessful, you will receive the following message: "ELD File Sending Failed. Use a different Transfer Data method or try again."

Malfunction Responsibilities

Carrier Responsibilities Regarding Malfunctions

The carrier must:

Provide drivers with an instruction sheet describing the various ELD malfunction events and record-keeping procedures (this document)

Provide drivers with a supply of 8 days' worth of blank paper driver records

Repair, replace or service

The motor carrier must correct the malfunction of the ELD within 8 days of discovery of the condition

OR

a driver's notification to the motor carrier, whichever occurs first

Record Keeping Responsibilities by the driver

The driver must:

Malfunction Events

Note the ELD malfunction and provide the carrier with written notice within 24 hours.

Reconstruct driving events for the current 24 hour period and previous 7 consecutive days using paper logs.

Continue to manually prepare driving logs until ELD is serviced and brought back into compliance.

During inspections which take place when a malfunction has occurred: provide safety official with manually kept driver logs.

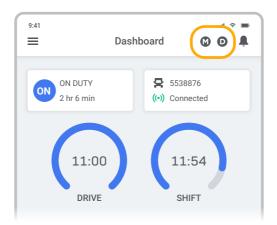
Data Diagnostic Events

The driver must follow the motor carriers and ELD provider's recommendations in resolving the data inconsistency.

ELD Malfunctions

Diagnostic and Malfunction events show up in the application's header (top right) as a capital D and capital M. The **D** stands for diagnostic events and the **M** for malfunction events.

Tap **D** (diagnostic data) or **M** (malfunction) to view error details.



Malfunction

ELD has reported Power compliance malfunction. Contact your manager immediately. Please stop using the ELD Rider Pro and switch to paper logs until the ELD malfunction has been corrected.

Mon, Aug 25, 10:15 AM

ELD has reported Engine Synchronization compliance malfunction. Contact your manager immediately. Please stop using the ELD Rider Pro and switch to paper logs until the ELD malfunction has been corrected.

Mon, Aug 25, 10:15 AM

ELD has reported Timing compliance malfunction. Contact your manager immediately. Please stop using the ELD Rider Pro and switch to paper logs until the ELD malfunction has been corrected.

Mon, Aug 25, 10:15 AM

ELD has reported Position compliance malfunction. Contact your manager immediately. Please stop using the ELD Rider Pro and switch to paper logs until the ELD malfunction has been corrected.

Mon, Aug 25, 10:15 AM

ELD has reported Data Recording compliance malfunction. Contact your manager immediately. Please stop using the ELD Rider Pro and switch to paper logs until the ELD malfunction has been corrected.

Mon, Aug 25, 10:15 AM

ELD has reported Data Transfer compliance malfunction. Contact your manager immediately. Please stop using the ELD Rider Pro and switch to paper logs until the ELD malfunction has been corrected.

Mon, Aug 25, 10:15 AM

Data Diagnostic

LD has identified the Power data diagnostic event.

Mon, Aug 25, 10:15 AM

LD has identified the Engine synchronization data diagnostic event.

Mon, Aug 25, 10:15 AM

I ELD has identified the Missing required data diagnostic event.

Mon, Aug 25, 10:15 AM

LD has identified the Data transfer data diagnostic event.

Mon, Aug 25, 10:15 AM

ELD has identified the Unidentified data diagnostic event.

Mon, Aug 25, 10:15 AM

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